

Name : _____

Voice chart

In an **active voice**, the subject performs the action of the verb.

In a **passive voice**, the subject receives the action of a verb.

The active voice is more widely used than the passive voice. The passive voice is used, when we want to bring attention to the receiver of an action, or the person performing the action is unknown or unimportant. Sentences, having intransitive verbs, cannot be changed into passive voice.

| Tenses | Active voice | Passive voice |
|----------------------------|--|--|
| Present simple | The restaurant delivers the food on time. | The food is delivered by the restaurant on time. |
| Present progressive | The restaurant is delivering the food on time. | The food is being delivered by the restaurant on time. |
| Present perfect | The restaurant has delivered the food on time. | The food has been delivered by the restaurant on time. |
| Past simple | The restaurant delivered the food on time. | The food was delivered by the restaurant on time. |
| Past progressive | The restaurant was delivering the food on time. | The food was being delivered by the restaurant on time. |
| Past perfect | The restaurant had delivered the food on time. | The food had been delivered by the restaurant on time. |
| Future simple | The restaurant will deliver the food on time. | The food will be delivered by the restaurant on time. |
| Future perfect | The restaurant will have delivered the food on time. | The food will have been delivered by the restaurant on time. |

There is no passive voice for perfect progressive tenses (present, past and future) and future progressive tense.