

Name : \_\_\_\_\_

# PUNCTUATION

**Symbol**

**Name**

**Use**

●

**Period**

**to end a statement**

?

**Question Mark**

**to end a question**

!

**Exclamation Point**

**to end an exclamatory sentence**

,

**Comma**

**to separate words or groups of words in a series**

;

**Semicolon**

**to join two independent clauses without a conjunction**

:

**Colon**

**to introduce a list, a quotation, and to link two related sentences**

—

**Hyphen**

**to join words together into a compound noun**

()

**Parentheses**

**to provide additional information**

'

**Apostrophe**

**to show possession**

“ ”

**Quotation Marks**

**to mark the beginning and end of a quote**